

RESOLUTION 2026- 02

A RESOLUTION OF THE BOROUGH COUNCIL OF NESQUEHONING, CARBON COUNTY, PENNSYLVANIA AMENDING AND SETTING VARIOUS FEES FOR SERVICES FOR NESQUEHONING BOROUGH

A resolution establishing fees for the filing of applications, permits and licenses for the Borough of Nesquehoning

WHEREAS. It is the desire of the Borough Council of the Borough of Nesquehoning to enact all filing fees, permit fees and license fees by Resolution; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the Borough of Nesquehoning, Carbon County, Pennsylvania, to adopt the following fees and costs as follows :

Subject

Fees

Administration and Government

Real Estate tax certification and duplicate bills	
Tax certification	\$10
Duplicate tax bill	\$5
_____ Comprehensive Plan, copies	\$20.00
Copies, each	\$ 0.25
Mileage reimbursement	\$ 0.70/mile
Zoning Map	\$5.00 per page
Fax Charge	\$1.00 per page
Returned Check Service Fee	\$35.00 per item plus bank fee
Moving Permit _____	
_____ Moving into Borough, Out of Borough and within the Borough of	\$15.00

Uniform Construction Code

The filing fee to request a hearing before the Joint Board of Appeals, which filing fee shall accompany the application for appeal. These fees shall be used to pay all costs and expenses related to or arising from the hearing, including but not limited to, compensation for the secretary and members of the Joint Board of Appeals,	\$1,500
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notice and advertising costs, Stenographer's appearance fee, legal expenses of the Joint Board of Appeals, expenses for engineering, architectural or other technical consultants or expert witness costs, and necessary administrative overhead connected with the hearing. Within 60 days after the Borough secretary of the Borough of Nesquehoning receives a bill of costs from the Joint Board of Appeals, the Borough of Nesquehoning shall refund to the applicant the amount by which the filing fee exceeds the total of the bill of costs, without interest.

Wood/Coal burning stove permit

Installation, new	\$20
Installation, replacement	\$10

Property Maintenance Board of Appeals fee \$100

Code Enforcement work done by an outside code enforcement agency \$75.00/hour

Code Enforcement administrative fees related to the management and expenses required of the Borough \$25.00

Change of Use Application fee/Building Code Official \$160.00

Fire Prevention and Fire Protection

Fireworks display permit \$100 for each display

Floodplains

Building permit application fee (based on existing fee schedule for building permit plus hourly fee charged by consultants for the review. Applicant shall deposit \$500.00 fee above normal building permit fee. Fee refunds or additional fees for review shall be paid in full prior to permit issuance.

Handicapped Parking Permit

Install and erect sign- initial application fee \$75.00 (reserved)

Hazardous Response Fees

Response by the aerial fire truck	\$350 per hour
Response by the rescue truck	\$350 per hour
Response involving fire engines	\$250 per hour
Response by ambulance	\$250 per hour
Response by tanker truck	\$250 per hour
Response by utility vehicles	\$150 per hour
Response by brush truck	\$250 per hour

Housing

Each instance where the Borough is required to cut either high grass or high weeds upon the same property a second or subsequent time within the same calendar year that an additional administrative fee be added to each successive bill issued to the property for cutting the high grass or high weeds by the Borough	\$50
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Rental Property license fee-two years	\$100 per rental unit
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Licenses, Permits and General Business Regulations

Alarm Systems

Existing alarm system one time fee	\$10
New alarm system one time fee	\$25

False Alarm Service Fees

First False Alarm in any 12 month period	Free
Second false alarm in any 12 month period	\$50 plus costs of the dispatch of any emergency Vehicles or personnel
Third false alarm in any 12 month period	\$100 plus costs of the dispatch of any emergency Vehicles or personnel
Fourth false alarm in any 12 month period	\$150 plus costs of the dispatch of any emergency Vehicles or personnel
Fifth false alarm in any 1 calendar year	\$200 plus costs of the dispatch of any emergency Vehicles or personnel

Planning Commission(Subdivision and Land Development)

Sketch Plan- with no improvements	\$ 750.00
All other sketch plans	\$1,500.00
Three (3) lots or less with no improvements	\$1,000.00
Four (4) lots or more with no improvements	\$1,500.00
With improvements with estimated costs to exceed one million dollars(\$1,000,000.00)	\$5,000.00
All other subdivisions and land developments	\$1,500.00

- * Borough engineering, legal and administrative fees will be an additional cost to be paid by the applicant/developer, at the rate set by the Borough Engineer, solicitor and borough staff as established. No Subdivision or Land Development Plan will be released by the Borough until the Borough receives all fees due.
- * Any costs incurred by Nesquehoning Borough which exceed the above referenced fee will be billed to the applicant. All requested for refunds of unused application fees shall be submitted to the borough in writing.

Quality of Life Violations

- A. For an apparent initial violation, a warning will be issued to the property owner.
- B. For a first offense violation after a warning issued within a 12 month calendar year period, violation tickets shall be issued in the amount of \$50.00 as set forth on the chart below.
- C. For the second offense of a violation within a 12 month calendar year period, violation tickets shall be issued in the amount of \$100.00 as set forth on the chart below.
- D. For the third offense of a violation within a 12 month calendar year period, violation tickets shall be issued in the amount of \$200.00 as set forth on the chart below.
- E. For each subsequent offense to three offenses within a 12 month calendar year period, amounts of violation tickets shall increase by double the amount for each subsequent offense.
- F. Any persons who receive a violation ticket for any violation may, within fifteen (15) days of the date of the ticket, admit the violation, waive a hearing and pay the fine in full satisfaction.
- G. Any person who violates the Quality of Life Ordinance shall pay a fine as set forth herein for each offense, plus all direct and indirect costs incurred by the Borough for the clean-up and abatement of the violation.

Violation	Description	Fine 1	Fine 2	Fine 3
QOL 001	Accumulation of rubbish	\$50.00	\$100.00	\$200.00
QOL 002	Animal maintenance and waste/feces	\$50.00	\$100.00	\$200.00
QOL 003	Disposal of rubbish	\$50.00	\$100.00	\$200.00
QOL 004	High weeds, grass or plant growth	\$50.00	\$100.00	\$200.00
QOL 005	littering or scattering rubbish	\$50.00	\$100.00	\$200.00
QOL 006	Motor Vehicles	\$50.00	\$100.00	\$200.00
QOL 007	outside placement of indoor	\$50.00	\$100.00	\$200.00

	Appliances/furniture			
QOL 008	Ownership presumption of waste, etc.	\$50.00	\$100.00	\$200.00
QOL 009	snow and ice removal from sidewalks	\$50.00	\$100.00	\$200.00
QOL 010	storage containers for waste, etc..	\$50.00	\$100.00	\$200.00
QOL 011	Storing or discarding of appliances	\$50.00	\$100.00	\$200.00
QOL 012	Storing of Hazardous material	\$50.00	\$100.00	\$200.00
QOL 013	Storing of Recyclables	\$50.00	\$100.00	\$200.00
QOL 014	Storing or serving potentially Hazardous food	\$50.00	\$100.00	\$200.00
QOL 015	Swimming Pools	\$50.00	\$100.00	\$200.00

Recreation Center Rental

Deposit for rental	\$25
Recreation Center rental	\$25/hour

Residential & Commercial Occupancy Permits:

Certificate of Occupancy:

Inspection	\$30.00
Rental Permit	\$30.00
Short Term Rental Permit	\$500.00 for two years

Hearing before Borough Council (Conditional Use):

\$750.00

Sanitation:

Sanitation Fees due monthly.	\$50.00(effective 1/1/25)
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Late fee: if paid after the last day of the month	\$55.00
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Dumpster fees	\$50 per month
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Sewers and Sewage Disposal

Residential User Rates (\$2.50 charge for late payment)	\$25 per quarter
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Commercial and Industrial Users- 1EDU shall
continue to be 20,000 gallons/quarter (M=1,000 gallons)

1 EDU	
0-20 M	\$75/Q
20-55 M	\$5.63/M
Over 55M	\$7.50 M
2 EDUs	
0-40 M	\$150/Q

40-110 M	\$5.63/M
Over 110 M	\$7.50/M

3 EDUs

0-60 M	\$225/Q
60-165 M	\$5.63/M
Over 165 M	\$7.50/M

Delinquent sanitation or sewer fees \$25 administrative
Assessment fee

See attached for surcharge rates per EDU

Sewer Enforcement Officer fees will be paid by the applicant/developer, at the rate set by the Sewage Enforcement Officer.

Solicitation Permit

_____ Daily Fee	\$50.00
_____ weekly fee	\$100.00
_____ Monthly Fee	\$250.00

Streets and Sidewalks

Dumpster Permit	\$50/month
Street Opening Permits	
Length of Opening	
Less than 20 square feet	\$400
Over 20 square feet	\$12/square foot
Parking Ticket	\$25.00/\$70.00 after 72 hours
Snow removal Parking Ticket	\$25.00/\$70.00 after 72 hours
Line Painting	\$20.00
Tractor Trailer Parking permit	\$300.00 per year

Taxation

Berkheimer is authorized to retain said costs of collection set forth in the attached schedule incurred in recovering delinquent taxes and assessed to the delinquent taxpayer as allowed by law.

**Schedule of Collection Costs to be Imposed and Added to Delinquent Tax
Taxpayer Notification and Administration**

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|----|--|------|
| 1) | Tax payer late filing, failure to file,
underpayment or failure to pay notice | \$25 |
| 2) | Employer late filing notice or | \$50 |

underpayment penalty notice for quarterly
or annual earned income tax or local services
tax return or reminder notice

10% of the tax, penalty and interest due-
minimum charge \$50

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|----------|---|------|
| _____ 3) | Delinquent account servicing fee,
including records imaging or other detailed
recordkeeping, office staffing, computer
equipment and software, office space,
telephone, printing and imaging
equipment, supplies used to generate
delinquent notices and to establish payment
plans.
10% of tax, penalty and interest due-
minimum charge \$50 | \$50 |
| 4) | Establishment of payment plan(per planned
payment) | \$5 |
| 5) | Fee for check returned from bank or failed
electronic payment (NSF, Acct. closed, etc.) | \$29 |
| 6) | Notice of Intent to file suit | \$50 |
| 7) | Certified taxpayer notice prior to wage | \$25 |
| 8) | Employer wage attachment notice | \$25 |
| 9) | Paid before service | \$10 |

Litigation

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|----------|---|-----------|
| 1) | Prepare Magisterial District Court complaint | \$75 |
| 2) | Prepare for hearing | \$100 |
| 3) | Attend Magisterial District Court trial or
hearing | \$150 |
| 4) | Attend Constable execution sale
attachment | \$350 |
| _____ 5) | Prepare arbitration complaint/appeal | \$150 |
| 6) | Attend trial | \$350 |
| 7) | Enter default judgment | \$150 |
| 8) | Issue Sheriff writ of execution | \$250 |
| 9) | Attend Sheriff sale | \$250 |
| 10) | Non-litigation legal work | \$70/hour |
| 11) | Litigation legal work | \$80/hour |
| 12) | All other clerical work not itemized above | \$60/hour |

Audit of Employers holding taxes in Trust

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|----|--------------------------------|---------|
| 1) | Tax assessed cost:
\$40-100 | \$31.25 |
|----|--------------------------------|---------|

\$101-500	\$62.50
\$501-1,000	\$125
\$1,000-5,000	\$312.50
Over \$5,000	\$1,000

Real Estate Taxes

1) Pre-collection letter	\$45
2) Delinquent tax notice	\$40
3) Final notice	\$28
4) Lien satisfaction fee	\$30

Civil Complaint: Court costs is advanced by Berkheimer and billed on a monthly basis to the taxing body. This cost is recovered at the time the judgment is issued in favor of the taxing body and is reimbursed to the taxing body when paid by the taxpayer.

Judgment Execution: Cost for either lien filing fee or actual Sheriff sale is advanced by Berkheimer and billed to the taxing body on a monthly basis. Once the cost is recovered from the taxpayer it is reimbursed to the taxing body. All mechanics in either case are handled by Berkheimer.

Notices, which are in most cases used mutually exclusive from one another, may be sent in any order depending on collection efforts required and associated charges are not listed in order of mailing or use. The fees and cost for notices may be cumulative based upon the number and type of notices that Berkheimer must send to successfully collect the delinquency.

All costs also pertain to electronic tax returns, payments, etc.

Berkheimer retains the right to automatically escalate these fees by 3% (rounded to the nearest dollar on a yearly basis.)

Portnoff

As per Exhibit "A" attached and as may be changed from time to time by ordinance or resolution.

Tax Collector's Fees

Tax Certification fee..... per parcel	\$15.00
Duplicate Bill Fee..... per parcel	\$2.00
2 nd Research Fee of tax listing per parcel	\$5.00

Zoning

Application: Single Family and Two Family Residence	\$200.00
Application: Apartments and Townhouses	\$300.00
Application: Commercial and Industrial	\$300.00
Application: Zoning Change	\$200.00
Residential : additions, accessory and special uses	\$25.00
Commercial: additions, remodeling and accessory uses	\$100.00
Zoning Ordinance Books	\$25.00
Zoning Maps	\$5.00
Variance/Special Exception/Appeal before Zoning Hearing Board	\$750 plus ½ of stenographer, ½ of advertisement costs, and cost of Borough Engineer review
Application for interpretation of boundaries	\$50
Demolition Permit	\$20
Opinion and findings of Zoning Officer	
Preliminary opinion	\$40
Written finding—minimum fee charged to research and prepare a response to a request for documentation regarding a zoning or floodplain ordinance issue Involving a finding, not an opinion	\$10
Request for an amendment	\$200
Variance Application	\$750 plus ½ of stenographer, ½ of advertisement costs, and cost of Borough Engineer review
Zoning permits for uses not Requiring a public hearing Building permits	\$30
Sign Permits	
For up to 16 square feet	\$30
Over 16 square feet and up to 300 square feet	\$1 for each additional Square foot
Swimming pools	\$20

Please Note: No zoning application is complete until all zoning fees are paid. Submission date will be determined by date when all required documents, information and completed application is submitted.


The above resolution is hereby adopted this 28th day of January, 2026 by the vote of the Borough Council at its regular monthly meeting held this date.

ATTEST:

BOROUGH OF NESQUEHONING


Secretary


President of Borough Council


Mayor