

MINUTES FOR SPECIAL MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday, October 11, 2017 at 6:00p.m., Borough Office
114 W. Catawissa Street, Nesquehoning, PA 18240

ROLL CALL: COUNCILMEN JACOBS, RADOCHA; COUNCILWOMAN FOX, POREMBO;
PRESIDENT HAWK; & MAYOR KITCHKO

President Hawk called the meeting to order at 6:01 p.m.
Councilmen DeMelfi and Sabol were absent.

PURPOSE: Committees/Workshop

Beverly Schiano – E. Garibaldi Avenue – stated how she was attending McCann Business School for Criminal Justice, which her goal was to become a K9 officer. She stated that her request to the Mayor was to do her externship with the Nesquehoning Police Department. Ms. Schiano stated that the school covers her. She stated that neither the Police Department nor the Borough would be held responsible for anything. She stated that if something were to happen, the school was liable. Ms. Schiano stated how all of the paperwork would be faxed to the Mayor explaining everything and a contract would be drafted.

Ms Schiano stated how she was required to have 252 hours, starting mid-October until the end of December, which was when she would be graduating. She stated that once she graduates, she has to give a final presentation on what she had been educated on. Ms. Schiano stated how they could work on the 252 hours, which was why Mayor Kitchko had asked her to attend the meeting that night. Mayor Kitchko stated how he had informed her that they were not able to vote on anything that evening. Councilman Jacobs stated that over the years, they usually receive a request like that in writing so they would have something on file. Mayor Kitchko stated that if they would receive something from the school, could they consider that her request. Ms. Schiano stated how the school would send everything to the Borough. She stated that she did not want to start a paper trail if it was not a possibility. Councilman Jacobs stated about getting a copy of the request from the school.

Ms. Schiano stated how McCann does have contracts with other police departments, but she has an interest in her own police department, which was why she was requesting to do it in Nesquehoning. Councilwoman Porembo asked if there were goals, which needed to be accomplished in those 252 hours, listed on the paperwork. Ms. Schiano stated how it was all listed. Councilwoman Porembo stated how they would like to see that paperwork. She stated how they would like to know what exactly she would be doing with the police and what she needed to experience. Councilwoman Fox stated about getting all of that paperwork to the Borough office for Council to review, so they could vote on it in two weeks. Ms. Schiano stated how she would get the paperwork to the office.

1. STREETS FRANK JACOBS, CHAIRMAN; GEORGE SABOL III, CO-CHAIRMAN; MICHAEL RADOCHA

Councilman Jacobs stated how all of the patch work was completed on 1st and 3rd Avenue and on various other alleys and streets within the Borough. He stated that the curbing on Rhume Street should be completed by the end of the week. Councilman Jacobs stated how they were looking to get the base installed before the end of next week. He stated how they were also looking into prices for sealer in order to get some of the new patches sealed before winter time.

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Councilman Jacobs stated how the Borough crew was working on the canopy on the Borough office. Councilwoman Poremba asked if they would be placing any liens for curbing.

Councilman Jacobs stated that Mr. Stempa had contacted everyone from Rhume Street. He stated how nothing was turned into the Borough office yet. He stated that if anyone does not pay or make payment arrangements, they will place a lien on their property.

Councilman Jacobs stated about Hazard Street. He stated how he had talked to the County and Lehigh Asphalt was the only bidder, but they were planning on getting it completed yet that year. He stated that the County was waiting on the paperwork, which they had to submit to the State.

Secretary/Treasurer Ahner stated that they had received three quotes for anti-skid material for next year. She stated that the lowest quote came from Lehigh Asphalt. She stated that she had signed the agreement and sent it back to them in order to lock in the price and the material. President Hawk stated how they would ratify the actions at their Regular Meeting.

**2. SEWER MARY FOX, CHAIRWOMAN; FRANK JACOBS, CO-CHAIRMAN;
MICHAEL RADOCHA**

Councilwoman Fox stated how they had to schedule a meeting with Mike Tirpak to start on the 2018 Sewer budget. She stated how Mr. Tirpak was available the week of October 16th.

Councilman Jacobs stated how they had gotten a quote from Radocha for Catawissa Street. He stated how PennDOT wants them to get it done and they were relaxing their 90 day time frame. He stated that he told Mr. Pilla to get it in writing from them. Councilman Jacobs stated that the Borough was only supplying the material. He stated how the contractor was required to provide the equipment and the flagmen.

Councilman Jacobs stated how he was with Mr. Pilla on Willow Lane while he was dye testing a property. He stated that the flow was really heavy. He stated how they were going to replace a plate in the road with a manhole in order to camera the line to see where the water was coming from.

**3. BUILDINGS GEORGE SABOL, III, CHAIRMAN; FRANK JACOBS,
CO-CHAIRMAN; MICHAEL RADOCHA**

Councilman Jacobs stated how they were going to install three recessed lights on the canopy of the Borough office instead of the lights on the front of the building. He stated about the tree in front of Meeds Church. Councilwoman Fox stated how she would bring it up at the church meeting. President Hawk stated how there were two lights at the Recreation Center, which were acting up. He stated how Councilman Sabol was going to ask the Borough workers to take a look at them. Councilman Jacobs stated about changing the lighting at the Recreation Center with the LED lights. He stated how they would like to get them changed in the police department as well. Councilman Jacobs stated about getting some quotes from Friedman Electric. Secretary/Treasurer Ahner stated how they could get just as nice LED lights from Lowes or Home Depot for a much cheaper price.

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4. PUBLIC SAFETY

**ROSEMARY POREMBO, CHAIRWOMAN; DAVID HAWK
CO-CHAIRMAN; MARY FOX**

Councilman Porembo stated how the Committee met to review the Burn Ordinance. She stated how they had given Mr. McArdle the approval to work with Solicitor Yurchak on the Burn Ordinance. Councilwoman Porembo stated that there were some things that they were looking to include/add like wording on bonfires, clearance from ignition source, liquefied petroleum gas fuel, cooking devices, open flames and decorative devices. She stated how they were taking a look at charcoal, gas grills or wood fires for cooking permitted provided they were using one at a time, which they were also asking Solicitor Yurchak to look at. Councilwoman Porembo stated how there would be a draft of the Ordinance handed out to all of Council for their review prior to voting on it.

Councilwoman Porembo stated about the Veterans Day Parade. She stated how she had forwarded an email with information regarding the streets that would be blocked off and where there would be no parking. Councilwoman Porembo stated how Mr. McArdle wanted to set up a meeting with the Borough Crew to let them know where the barricades would have to be placed. She stated how he also wanted letters sent out to businesses to inform them of the parade and how the traffic flow will be changed.

Councilwoman Porembo stated about the avoidable alarms, which had been happening at 90 E. Catawissa Street. She stated how they have also been informed that there have been three avoidable alarms at Kovatch.

Councilwoman Fox stated how the Lansford/Coaldale Water Authority would be shutting down the water for the Village of Hauto for approximately 24 hours, due to repairs that has to be made, because of a leak at the pumping station. President Hawk stated that if there were any calls, the fire companies will have tanker trucks dispatched. He stated how he will be using the hydrant at Industrial Road and Park Avenue as a fill station. Councilman Jacobs stated how they were meeting on Friday with Mr. McArdle and the Borough crew to go over the street closures. Councilwoman Porembo stated about calling the crossing guards out to help with traffic control for the parade. Councilman Jacobs asked if the Borough Council was going to do anything to be in the Veterans Day Parade. Councilwoman Fox stated how it would be nice if they would do something.

Councilman Jacobs stated how there were three trailers sitting on the streets of Nesquehoning; one on Catawissa Street and two on Center Street. He stated how the ordinance says how they were not allowed to drop trailers on the Borough streets.

5. SANITATION **GEORGE SABOL, CHAIRMAN; MARY FOX, CO-CHAIRWOMAN ROSEMARY POREMBO**

Councilwoman Porembo asked if they had received anything else in regards to recycling. Secretary/Treasurer Ahner stated that the only thing they had received was from Cogle Recycling. Councilwoman Porembo asked about the electronics recycling. Secretary/Treasurer Ahner stated how it was scheduled for Thursday, October 26th from 2 – 5 p.m. on Locust Street.

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Councilwoman Fox stated about getting a Sanitation Committee meeting scheduled to discuss their recycling options. Secretary/Treasurer Ahner stated how she had not heard back from Tamaqua Transfer in regards to a quote for recycling. She stated how Tamaqua Transfer will not take and dump the blue recycling bins into the garbage trucks. She stated how they were told that it was against DEP regulations to knowingly dump recyclables into a garbage truck.

Councilman Jacobs stated how the garbage men were throwing the bags and they were breaking open and leaving a mess on the street. He stated how they should be cleaning that stuff up when it happens.

6. RECREATION MARY FOX, CHAIRWOMAN; GEORGE SABOL III, CO-CHAIRMAN; DAVID HAWK

President Hawk stated how they were having signups for the kids Halloween party, which was scheduled for Sunday, October 29th at 5:00 p.m. He stated how the kids Christmas party was going to be scheduled for Sunday, December 10th. President Hawk stated how they had mentioned to them again about turning in the rental forms to the Borough office.

Councilman Jacobs stated how the season was over, but he still does not see any rules and regulation signs for the parks. He stated how they have been good all summer, but the last couple of weeks there have been older kids in the park standing on the infant swings. President Hawk stated about drawing the signs up themselves.

7. BUDGET/ PURCHASING FRANK JACOBS, CHAIRMAN; ROSEMARY POREMBO, CO-CHAIRWOMAN; DAVID HAWK

Councilman Jacobs stated how they all received a copy of the 2018 budget. He stated as of right now, it was not a balanced budget, but they would be working on the figures over the next couple weeks. He stated how they have until November to come up with a tentative budget. Councilman Jacobs stated how the Budget Committee will be meeting at the beginning of November to fine-tune the budget numbers. Councilwoman Porembo stated about the donation towards the Christmas lights. She asked if they had gotten any information on the renewal rates for the insurance yet. Secretary/Treasurer Ahner stated how she was waiting for them to get in touch with her to set up a meeting to go over the renewals for the insurance. She stated how they also have to review the information on the life insurance to see if they wanted to change companies.

8. PERSONNEL/ SAFETY ROSEMARY POREMBO, CHAIRWOMAN; MARY FOX, CO-CHAIRWOMAN; FRANK JACOBS

Councilwoman Porembo stated about a new I-9 form. She stated how they always give an I-9 form to every worker to claim that they can work and that they have the right to work. She stated how the Federal Government came through with a new I-9 form.

Secretary/Treasurer Ahner stated how they had the meeting with the Workers Compensation representative. She stated how she had emailed out the recommendations to all of Council. She stated how there were some past recommendations that were corrected.

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Councilman Jacobs stated about the bank statement for the Road Construction Savings Account. Secretary/Treasurer Ahner stated that they only get saving account statements on a quarterly basis. Councilwoman Porembo asked if it could be updated other than by the statement. Secretary/Treasurer Ahner stated how she was able to view the accounts only, but she was not able to view the statements, because it automatically sets them up with electronic statements. She stated how she would call the bank to see what could be done.

Councilman Jacobs stated how 90 E. Catawissa Street should receive a letter that they were not allowed to pile the snow on the Borough sidewalks or the Borough streets. He stated how they should be cited if they do it again.

Councilwoman Fox stated about the lights on Catawissa Street. She did not know if anyone has taken a look at the street lights. Councilwoman Fox stated how they had the rest of the lights completed but she did not know what they wanted to do with the lights on Catawissa Street. She stated about coming up with a plan to eliminate some of the lights or just have lights on one side of the street. Councilwoman Fox stated how some of the lights on Route 54 were removed but did not add the other lights. President Hawk stated how they still had old lights on Route 54. Councilwoman Fox stated how they did not change a few of the lights. Councilman Jacobs stated that a few weeks ago he was on Yard Street and the lights they wanted removed were still not removed at that time. Councilwoman Fox stated how they should take a ride and look at the lights on Catawissa Street. President Hawk stated how there were so many lights on Catawissa Street. Councilwoman Porembo stated about PPL giving them a suggestion on how many lights were needed. Secretary/Treasurer Ahner stated how they might not want to suggest anything, because if something were to happen, they might be held liable. Councilwoman Fox stated how they did not change much in New Columbus, but they were requesting removal of lights on Railroad Street and Center Street. President Hawk stated about the lights on Little Flower. He stated that if any of them have any ideas for Catawissa Street, to let them know.

ADJOURNMENT

Councilman Jacobs moved and Councilman Radocha seconded to adjourn the meeting. All voted yes. Meeting adjourned at 7:11 p.m.

RoniSue Ahner
Secretary/Treasurer