

MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday November 18, 2020 at 6:00 p.m., Borough Office

114 W. Catawissa Street, Nesquehoning, PA 18240

**ROLL CALL:** COUNCILMEN JACOBS, PAUL, RADOCHA; COUNCILWOMEN FOX;  
PRESIDENT HAWK; MAYOR KITCHKO; & SOLICITOR YURCHAK

President Hawk called the meeting to order at 6:00 p.m.

Councilman Sabol and Councilwoman Poremba were absent. Solicitor Yurchak arrived late (6:30 p.m.).

**MINUTES:** Approve the Minutes from the Regular Meeting held on October 28, 2020  
Councilman Jacobs moved and Councilman Radocha seconded to approve the minutes from the  
Regular Meeting held on October 28, 2020.

**HEARING OF VISITORS**

John Arner – 101 W. Railroad Street – questioned the policy/procedure to get the street cleaned, since the garbage truck had to put speedy dry down, because they had a broken hydraulic line/leak. Councilman Radocha stated how the Borough was notified of the leak and the Borough crew blocked off the street. He stated how Tamaqua Transfer was there twice to clean up the material.

**PLANNING COMMISSION REPORT**

- Carbon County Planning & Development – Hazard Mitigation Planning Process

**ENGINEER'S REPORT**

No report.

**SOLICITOR'S REPORT**

- Resolution Authorizing Submission Of A Grant Application & Appointing an Official for Executing All Documents Resolution - Nesquehoning Hose Building Grant

Councilman Radocha moved and Councilman Jacobs seconded to adopt the Resolution for the Submission of the Nesquehoning Hose Company's LSA Grant. All voted yes. Motion passed.

- Resolution Authorizing Submission Of A Grant Application & Appointing an Official for Executing All Documents Resolution - Police Equipment Grant

Councilman Radocha moved and Councilman Jacobs seconded to adopt the Resolution for the Submission of the Nesquehoning Police Department's LSA Grant.

Councilwoman Fox asked what a Ring was. Secretary/Treasurer Ahner and President Hawk explained what they were and how they were going to be used.

All voted yes. Motion passed.

Councilman Jacobs moved and Councilman Radocha seconded to accept Planning Commission Report, Engineer's Report and Solicitor's Report. All voted yes. Motion passed.

**BOROUGH OF NESQUEHONING**

**RESOLUTION NO. 2020-8**

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND APPOINTING AN OFFICIAL FOR EXECUTING ALL DOCUMENTS.

**WHEREAS**, the Borough of Nesquehoning helps to fund the Nesquehoning Hose Company #1, which is in need of building renovations;

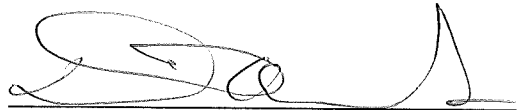
**WHEREAS**, the Borough of Nesquehoning desires to obtain assistance in funding this purchase;

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of Nesquehoning approves submission of an application to the Pennsylvania Department of Community & Economic Development for a Monroe County Local Share Assessment Fund grant in the amount of \$285,006.15;

**BE IT FURTHER RESOLVED**, that David Hawk, Borough Council President and RoniSue Ahner, Secretary/Treasurer be authorized to sign all necessary documents related to this application and grant;

**ADOPTED AND APPROVED**, this 18<sup>th</sup> day of November, 2020, by a vote of the Borough Council at a regular meeting held on this date.

BOROUGH OF NESQUEHONING



\_\_\_\_\_  
President of Council  
Borough of Nesquehoning

Attest:

  
\_\_\_\_\_  
Secretary

**BOROUGH OF NESQUEHONING**

**RESOLUTION NO. 2020-9**

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND APPOINTING AN OFFICIAL FOR EXECUTING ALL DOCUMENTS.

**WHEREAS**, the Borough of Nesquehoning helps to fund the Nesquehoning Police Department, which is in need of new equipment;

**WHEREAS**, the Borough of Nesquehoning desires to obtain assistance in funding this purchase;

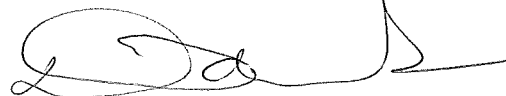
**NOW THEREFORE, BE IT RESOLVED**, that the Borough of Nesquehoning of Carbon County hereby requests a Local Share Account, Monroe County grant of \$163,841 from the Commonwealth Financing Authority to be used for new equipment to support the police department—including (a) a 2020 Ford Interceptor outfitted with a PC Rhino Tablet, (b) a police surveillance system with modem upgrades, (c) 50 residential “RING” video doorbell systems, (c) one license plate reader, (d) six body cameras, and (e) six desktop computers and a server;

**BE IT FURTHER RESOLVED**, that the Applicant does hereby designate David Hawk, Council President and RoniSue Ahner, Secretary/Treasurer, as the officials to execute all documents and agreements between the Borough of Nesquehoning and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, RoniSue Ahner, duly qualified Secretary of the Borough of Nesquehoning, Carbon County PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held November 18, 2020 and said Resolution has been recorded in the Minutes of the Borough of Nesquehoning and remains in effect as of this date.


**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Borough of Nesquehoning, this 18<sup>th</sup> day of November 2020.

BOROUGH OF NESQUEHONING



\_\_\_\_\_  
President of Council  
Borough of Nesquehoning

Attest:

  
\_\_\_\_\_  
Secretary

MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday November 18, 2020 at 6:00 p.m., Borough Office

**JIM THORPE NEIGHBORHOOD BANK TREASURER'S REPORT**

**GENERAL FUND**

Balance 09.30.20	355,581.48
Receipts	78,404.03
Expenditures	90,054.59
Balance 10.31.20	343,930.92

**SANITATION FUND**

Balance 09.30.20	230,041.86
Receipts	100,267.77
Sewer	47,536.52
Expenditures	3,847.42
Balance 10.31.20	278,872.69

**SPORTS COMPLEX FUND**

Balance 09.30.20	64,702.84
Receipts	269.08
Expenditures	72.00
Balance 10.31.20	64,899.92

**COMMUNITY PROJECTS**

Balance 09.30.20	7,925.44
Receipts	587.61
Expenditure	2,135.00
Balance 10.31.20	6,378.05

**\*ROAD CONSTRUCTION**

Balance 09.30.20	75,272.07
Receipts	0.00
Expenditures	0.00
Balance 10.31.20	75,272.07

**FIRE TRUCK FUND**

Balance 9.30.20	194,494.42
Receipts	1,535.40
Expenditures	19,263.59
Balance 10.31.20	173,068.64

**SEWER OPERATING & MAINTENANCE**

Balance 9.30.20	215,522.70
Receipts	56,659.38
Expenditures	17,370.63
Balance 10.31.20	294,041.74

**HIGHWAY FUND**

Balance 09.30.20	161,501.67
Receipt	12.53
Expenditures	0.00
Balance 10.31.20	152,854.21

**POLICE PENSION FUND**

Balance 09.30.20	2,196,014.30
Receipt	2,450.29
Expenditures	-11,031.54
Appreciation/Depreciation	-31,713.42
Balance 10.31.20	2,155,719.63

**\*NESQUEHONING LION CLUB**

Balance 09.30.20	11,141.14
Receipts	0.91
Expenditures	0.00
Balance 10.31.20	11,143.05

**HOME FUND**

Balance 09.30.20	23,556.85
Receipts	1.93
Expenditures	0.00
Balance 10.31.20	23,558.78

**GENERAL SEWER CONT FUND**

Balance 09.30.22	15,008.20
Receipts	1.15
Expenditures	1,737.00
Balance 10.31.20	13,272.35

**\*SOLAR PARK ESCROW ACCOUNT**

Balance 05.31.20	10,042.69
Receipts	2.58
Expenditures	0.00
Balance 08.31.20	10,045.27

**\*Savings Accounts Statements are on a Quarterly basis**

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**CD REPORT**

<b>FUND</b>	<b>CURRENT VALUE 10.31.20</b>	<b>INTEREST 10.31.20</b>	<b>OPENING DATE</b>	<b>CURRENT RATE</b>	<b>RENEWAL DATE</b>	<b>BANK</b>
GEN. SEWER	\$415,101.71	\$ 215.94	08-28-17	0.60%	08-26-23	JTNB
SANITATION	\$ 22,680.70	\$ 10.22	06-29-17	0.55%	06-28-23	JTNB
CAPITAL PROJ	\$ 11,116.83	\$ 5.01	06-29-17	0.55%	06-28-23	JTNB
FIRE TRUCK	\$ 10,861.27	\$ 4.89	06-29-17	0.55%	06-28-23	JTNB
SEWER	\$353,425.65	\$ 433.52	02-14-20	1.45%	02-14-22	JTNB
SEWER	\$504,893.78	\$ 619.32	02-14-20	1.45%	02-14-22	JTNB

**Councilwoman Fox moved and Councilman Jacobs seconded to approve the Treasurer's Report and the CD Report. All voted yes. Motion passed.**

**TAX COLLECTOR'S REPORT:**

**October 2020**

Real Estate	\$ 66,668.14
Occupational	\$ 180.00
Per Capita	\$ 130.00
<b>TOTAL:</b>	<b>\$ 66,978.14</b>

**EXEMPTIONS:**

Howard Morana	Deceased	\$22.00
Rose A. Smith	Deceased	\$11.00

**APPLICATIONS:**

Rachel C. Leisure – Crossing Guard  
 Martin Ksepka – Part-time Police Officer  
 Kundan Dave – Part-time Police Officer  
 Nicholas Melick – Part-time Police Officer

- **Ratify background checks**

**Councilwoman Fox moved and Councilman Jacobs seconded to ratify the actions of getting background checks completed – applications for part-time police officers. All voted yes. Motion passed.**

**COMMUNICATIONS:**

1. 10.23.2020 PA Department Of General Services - Federal Surplus Property Program
2. 10.27.2020 Dawn Jacobs - Borough Ordinance on Drones.
3. 11.06.2020 Dimmick Memorial Library – Thank You Donation
4. 11.09.2020 Carbon Conservation District – Drury Land Clearing/restoration plan reminder

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**Councilman Jacobs moved and Councilwoman Fox seconded to accept the Tax Collector's Report along with exemptions and to approve all communications/applications and place them on file.**

Councilwoman Fox asked if they had to address the drones. Councilman Jacobs stated how they had to be licensed and that they were not allowed to be used for surveillance or they could be cited.

**All voted yes. Motion passed.**

**BILLS TO BE RATIFIED, EXPENDITURES AND RECEIPTS**

**Councilman Jacobs moved and Councilwoman Fox seconded to deposit all receipts, approve all bills to be ratified and pay all other bills. All voted yes. Motion passed.**

**MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL**

Wednesday, November 18, 2020 at 6:00 p.m., Borough Office

**BILLS TO BE RATIFIED, EXPENDITURES AND RECEIPTS**

**Borough of Nesquehoning - General Fund**

**Bills to be Ratified**

**As of November 17, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<b>Oct 29 - Nov 17 '20</b>						
Bill Pmt -	11/03/2020	EFT	Fleet Services	Acct. 0496-00-343234-1 -Or	200.00 · Accounts Payable	\$ (726.02)
Bill Pmt -	11/03/2020	EFT	Sunoco Wex Bank	Acct. # 0496-00-653100-8 -	200.00 · Accounts Payable	\$ (190.90)
Bill Pmt -	11/06/2020	13924	Blue Ridge Communicat	Acct # 0272893-02 - Novem	200.00 · Accounts Payable	\$ (65.54)
Bill Pmt -	11/06/2020	13925	Suburban Propane	Propane - Garage	200.00 · Accounts Payable	\$ (137.78)
Check	11/06/2020	EFT	Payroll Fund	11.06.20 payroll	-SPLIT-	\$ (27,527.09)
<b>Oct 29 - Nov 17 '20</b>						<b>\$ (28,647.33)</b>

**Borough of Nesquehoning - Sanitation Fund**

**Bills to be Ratified**

**As of November 17, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<b>Oct 29 - Nov 17 '20</b>						
Bill Pmt -	11/02/2020	6058	United States Post Office	Stamps - Certified	2000 · Accounts Payable	\$ (123.90)
Bill Pmt -	11/06/2020	6059	Blue Ridge Communicat	Acct. # 0272893-02 - Nov 21	2000 · Accounts Payable	\$ (20.00)
Check	11/06/2020	EFT	Payroll Fund	11.06.20 payroll	-SPLIT-	\$ (1,389.20)
<b>Oct 29 - Nov 17 '20</b>						<b>\$ (1,533.10)</b>

**Borough of Nesquehoning - SOM Fund**

**Bills to be Ratified**

**As of November 17, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<b>Oct 29 - Nov 17 '20</b>						
Bill Pmt -	11/02/2020	11560	United States Postal Serv	Stamps - Certified	2000 · Accounts Payable	\$ (214.25)
Bill Pmt -	11/03/2020	EFT	Sunoco Wex Bank	Closing Date Oct 2020	2000 · Accounts Payable	\$ (71.27)
Bill Pmt -	11/06/2020	11561	Blue Ridge Communicat	Account # 0272893-02	2000 · Accounts Payable	\$ (30.00)
Check	11/06/2020	EFT	Payroll Fund	11.06.20 payroll	-SPLIT-	\$ (4,020.17)
Bill Pmt -	11/06/2020	11562	Water-Mechanics	Contract consultation Octob	2000 · Accounts Payable	\$ (650.00)
<b>Oct 29 - Nov 17 '20</b>						<b>\$ (4,985.69)</b>

**MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL**

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**BILLS TO BE RATIFIED, EXPENDITURES AND RECEIPTS**

**Borough of Nesquehoning - General Fund**

**Monthly Expenditures**

**November 18, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>November 18, 2020</b>					
Bill Pmt -Check	11/18/2020	13926	Barry Isett & Associates, Inc.	Grant Application - Police	\$ (100.00)
Bill Pmt -Check	11/18/2020	13927	Blue Ridge Communications	Acct # 0324416-01 - October 2	\$ (87.81)
Bill Pmt -Check	11/18/2020	13928	Companion Life	Insurance	\$ (516.72)
Bill Pmt -Check	11/18/2020	13929	Competition Graphics	( Reflective Vinyl Graphics ) 20'	\$ (685.00)
Bill Pmt -Check	11/18/2020	13930	County of Carbon	Telecommunications	\$ (627.94)
Bill Pmt -Check	11/18/2020	13931	Dade Paper & Bag Co.	Paper towels,C-fold paper towe	\$ (377.29)
Bill Pmt -Check	11/18/2020	13932	Five Star International, LLC	103347	\$ (2,651.34)
Bill Pmt -Check	11/18/2020	13933	H. A. Berkkheimer, Inc.	EIT - LST	\$ (348.01)
Bill Pmt -Check	11/18/2020	13934	Johnson Controls Security Solutions	01300114708853	\$ (163.91)
Bill Pmt -Check	11/18/2020	13935	Lowe's - VOID	Construction Fence/Post	\$ -
Bill Pmt -Check	11/18/2020	13936	Nesquehoning Boro Auth	5 -5 gallon bottled water 1/2 cos	\$ (12.50)
Bill Pmt -Check	11/18/2020	13937	Nesquehoning True Value	Supplies	\$ (261.89)
Bill Pmt -Check	11/18/2020	13938	PPL	Garage Nov 2020	\$ (116.03)
Bill Pmt -Check	11/18/2020	13939	Quality Parts Co., Inc.	NAPA Qt 5W30 Dexos	\$ (8.40)
Bill Pmt -Check	11/18/2020	13940	Robert T. Yurchak	Legal Services 09.17.20 - 10.2	\$ (530.00)
Bill Pmt -Check	11/18/2020	13941	Secure Watch 24, LLC	LPR Hosting -Mission Critical	\$ (600.00)
Bill Pmt -Check	11/18/2020	13942	United Concordia	Insurance	\$ (797.37)
Bill Pmt -Check	11/18/2020	13943	Barry Isett & Associates, Inc.	Professional Services - Septem	\$ (137.50)
Bill Pmt -Check	11/18/2020	13944	Lehigh Asphalt & Construction Company	Tar - Superpave	\$ (2,589.09)
Bill Pmt -Check	11/18/2020	13945	Office Depot	Supplies	\$ (460.50)
<b>November 18, 2020</b>					<b>\$ (11,071.30)</b>

**Borough of Nesquehoning - Sanitation Fund**

**Monthly Expenditures**

**November 18, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>November 18, 2020</b>					
Bill Pmt -Check	11/18/2020	6060	Companion Life		\$ (21.81)
Bill Pmt -Check	11/18/2020	6061	Nesquehoning Borough	Rent - November, 2020	\$ (250.00)
Bill Pmt -Check	11/18/2020	6062	Office Depot	Case Copy Paper	\$ (45.83)
Bill Pmt -Check	11/18/2020	6063	SOM		\$ (113,919.06)
Bill Pmt -Check	11/18/2020	6064	Tamaqua Transfer & Recycling, Inc.	November 2020 - Acct# 531 Inv	\$ (38,098.79)
Bill Pmt -Check	11/18/2020	6065	United Concordia	Dental - #536 400 0940 D000 -	\$ (95.55)
<b>November 18, 2020</b>					<b>\$ (152,431.04)</b>

**Borough of Nesquehoning - Highway Fund**

**Monthly Expenditures**

**November 18, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>November 18, 2020</b>					
Bill Pmt -Check	11/18/2020	1508	PPL	LED ST. Lights	\$ (4,445.58)
<b>November 18, 2020</b>					<b>\$ (4,445.58)</b>

**Borough of Nesquehoning - Sewer Construction Fund**

**Monthly Expenditures**

**November 18, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>November 18, 2020</b>					
Bill Pmt -Check	11/18/2020	1266	Carbon Engineering, Inc.	Treatment Unit 2 Rehabilitaton	\$ (756.75)
<b>November 18, 2020</b>					<b>\$ (756.75)</b>



**MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL**

Wednesday, November 18, 2020 at 6:00 p.m., Borough Office

**BILLS TO BE RATIFIED, EXPENDITURES AND RECEIPTS**

**Borough of Nesquehoning - SOM Fund**

**Monthly Expenditures**

**November 18, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>November 18, 2020</b>					
Bill Pmt -Check	11/18/2020	11563	Blue Ridge Communications	Acct. # 0335574-01- Nov 2020	\$ (189.86)
Bill Pmt -Check	11/18/2020	11564	Borough of Nesquehoning		\$ (1,253.88)
Bill Pmt -Check	11/18/2020	11565	Commonwealth of Pennsylvania	Acct. ID # 381564 - 2021 Annual	\$ (500.00)
Bill Pmt -Check	11/18/2020	11566	Companion Life		\$ (75.86)
Bill Pmt -Check	11/18/2020	11567	Crystal Springs	Account # 8614343119891592	\$ (4.50)
Bill Pmt -Check	11/18/2020	11568	Encova	WC Insurance	\$ (4,714.00)
Bill Pmt -Check	11/18/2020	11569	Martins Electrical Service	Monthly Service Charge for Bea	\$ (90.00)
Bill Pmt -Check	11/18/2020	11570	Nesquehoning True Value		\$ (154.16)
Bill Pmt -Check	11/18/2020	11571	Office Depot	Copy Paper	\$ (99.39)
Bill Pmt -Check	11/18/2020	11572	PA One Call	Monthly Activity Fee	\$ (4.20)
Bill Pmt -Check	11/18/2020	11573	Pottsville Environmental Testing Lab, Inc	BOD,CBOD,Fecal Coliform,TS&	\$ (670.00)
Bill Pmt -Check	11/18/2020	11574	PPL		\$ (3,881.09)
Bill Pmt -Check	11/18/2020	11575	SNG Service Center		\$ (162.85)
Bill Pmt -Check	11/18/2020	11576	United Concordia	Acct # 5364000940 -December	\$ (191.10)
Bill Pmt -Check	11/18/2020	11577	Verizon	Nov 2020 - 570-669-6630 751	\$ (50.82)
<b>November 18, 2020</b>					<b>\$ (12,041.71)</b>

**Borough of Nesquehoning - Sports Complex Fund**

**Monthly Expenditures**

**November 18, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>November 18, 2020</b>					
Bill Pmt -Check	11/18/2020	1547	Nesquehoning True Value	Chains	\$ (81.32)
<b>November 18, 2020</b>					<b>\$ (81.32)</b>

**Borough of Nesquehoning - Fire Truck Fund**

**Monthly Expenditures**

**November 18, 2020**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>November 18, 2020</b>					
Bill Pmt -Check	11/18/2020	1651	Nesquehoning Water Department	FireHydrants	\$ (312.00)
Bill Pmt -Check	11/18/2020	1652	Robert T. Yurchak	Legal Services 10.22.20 to11.11.20	\$ (70.00)
<b>November 18, 2020</b>					<b>\$ (382.00)</b>

**MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL**

Wednesday, November 18, 2020 at 6:00 p.m., Borough Office

**BILLS TO BE RATIFIED, EXPENDITURES AND RECEIPTS**

**Borough of Nesquehoning - Sanitation Fund**

**Deposit Detail**

**As of November 14, 2020**

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Oct 18 - Nov 14 '20					
	General Journal	10/18/2020	14880	-SPLIT-	\$ 115.50
	General Journal	10/19/2020	14883	-SPLIT-	\$ 165.00
	General Journal	10/19/2020	14886	-SPLIT-	\$ 11,558.00
	General Journal	10/20/2020	14884	-SPLIT-	\$ 5,115.00
	General Journal	10/20/2020	14885	120.001 · Accounts Receivable-Sewer	\$ 720.00
	General Journal	10/20/2020	14887	-SPLIT-	\$ 55.00
	General Journal	10/20/2020	14888	-SPLIT-	\$ 1,007.00
	General Journal	10/21/2020	14889	-SPLIT-	\$ 55.00
	General Journal	10/21/2020	14890	-SPLIT-	\$ 4,290.00
	General Journal	10/22/2020	14891	-SPLIT-	\$ 225.50
	General Journal	10/22/2020	14892	-SPLIT-	\$ 2,396.00
	General Journal	10/23/2020	14896	-SPLIT-	\$ 2,425.19
	General Journal	10/24/2020	14893	-SPLIT-	\$ 165.00
	General Journal	10/25/2020	14894	-SPLIT-	\$ 385.00
	General Journal	10/26/2020	14895	-SPLIT-	\$ 55.00
	General Journal	10/26/2020	14897	-SPLIT-	\$ 13,000.00
	General Journal	10/26/2020	14898	-SPLIT-	\$ 55.00
	General Journal	10/27/2020	14899	-SPLIT-	\$ 165.00
	General Journal	10/27/2020	14901	-SPLIT-	\$ 2,885.50
	General Journal	10/28/2020	14900	-SPLIT-	\$ 566.50
	General Journal	10/28/2020	14902	-SPLIT-	\$ 3,395.00
	General Journal	10/29/2020	14903	-SPLIT-	\$ 55.00
	General Journal	10/29/2020	14905	-SPLIT-	\$ 4,557.00
	General Journal	10/30/2020	14904	-SPLIT-	\$ 511.50
	General Journal	10/30/2020	14906	-SPLIT-	\$ 500.50
	General Journal	10/30/2020	14908	-SPLIT-	\$ 10,827.25
	Deposit	10/30/2020	Deposit	-SPLIT-	\$ 90.35
	Deposit	10/30/2020	Deposit	487.156 · Health Insurance	\$ 42.00
	General Journal	10/31/2020	14907	-SPLIT-	\$ 1,017.50
	Deposit	10/31/2020	Interest	340.100 · Interest Earnings	\$ 22.33
	General Journal	11/01/2020	14911	-SPLIT-	\$ 55.00
	General Journal	11/02/2020	14913	-SPLIT-	\$ 512.00
	General Journal	11/02/2020	14914	-SPLIT-	\$ 4,946.00
	General Journal	11/03/2020	14917	-SPLIT-	\$ 377.00
	General Journal	11/03/2020	14918	-SPLIT-	\$ 2,126.00
	General Journal	11/04/2020	14921	-SPLIT-	\$ 613.50
	General Journal	11/04/2020	14922	-SPLIT-	\$ 3,130.00
	General Journal	11/04/2020	14926	120.000 · Accounts Receivable-Sanitation	\$ 135.00
	General Journal	11/05/2020	14925	120.000 · Accounts Receivable-Sanitation	\$ (135.00)
	General Journal	11/05/2020	14927	-SPLIT-	\$ 1,631.00
	General Journal	11/06/2020	14930	-SPLIT-	\$ 171.50
	General Journal	11/06/2020	14933	-SPLIT-	\$ 1,507.00
	General Journal	11/07/2020	14931	-SPLIT-	\$ 121.00
	General Journal	11/08/2020	14932	-SPLIT-	\$ 55.00
	General Journal	11/09/2020	14935	-SPLIT-	\$ 231.00
	General Journal	11/09/2020	14936	-SPLIT-	\$ 4,201.57
	General Journal	11/10/2020	14937	-SPLIT-	\$ 2,140.00
	General Journal	11/11/2020	14938	-SPLIT-	\$ 250.50
	General Journal	11/11/2020	14939	-SPLIT-	\$ 565.50
	General Journal	11/12/2020	14940	-SPLIT-	\$ 176.00
	General Journal	11/12/2020	14942	-SPLIT-	\$ 3,443.50
	General Journal	11/13/2020	14941	-SPLIT-	\$ 55.00
Oct 18 - Nov 14 '20					<b>\$ 92,730.69</b>

**MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL**

Wednesday, November 18, 2020 at 6:00 p.m., Borough Office

**BILLS TO BE RATIFIED, EXPENDITURES AND RECEIPTS**

**Borough of Nesquehoning - General Fund**

**Deposit Detail**

**As of November 14, 2020**

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<b>Oct 18 - Nov 14 '20</b>				
Deposit	10/19/2020	Deposit	310.512 · Local Service Tax	\$ 1,292.49
Deposit	10/19/2020	Deposit	310.210 · Earned Income Tax	\$ 3,173.83
Deposit	10/21/2020	Deposit	-SPLIT-	\$ 688.48
Deposit	10/21/2020	Deposit	310.210 · Earned Income Tax	\$ 522.71
Deposit	10/21/2020	Deposit	-SPLIT-	\$ 60,428.08
Deposit	10/26/2020	Deposit	310.210 · Earned Income Tax	\$ 5,292.98
Deposit	10/28/2020	Deposit	310.210 · Earned Income Tax	\$ 585.50
Deposit	10/30/2020	Deposit	310.512 · Local Service Tax	\$ 1,021.36
Deposit	10/30/2020	Deposit	-SPLIT-	\$ 2,324.76
Deposit	10/30/2020	Deposit	310.512 · Local Service Tax	\$ 708.12
Deposit	10/30/2020	Deposit	310.210 · Earned Income Tax	\$ 687.31
Deposit	10/31/2020	Interest	340.100 · Interest Earnings	\$ 24.86
Deposit	11/04/2020	Deposit	310.210 · Earned Income Tax	\$ 581.84
Deposit	11/09/2020	Deposit	310.210 · Earned Income Tax	\$ 8,893.70
Deposit	11/11/2020	Deposit	310.512 · Local Service Tax	\$ 1,324.57
Deposit	11/11/2020	Deposit	310.210 · Earned Income Tax	\$ 13,436.27
<b>Oct 18 - Nov 14 '20</b>				<b>\$ 100,986.86</b>

**Borough of Nesquehoning - Fire Truck Fund**

**Deposit Detail**

**As of November 14, 2020**

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<b>Oct 18 - Nov 14 '20</b>				
Deposit	10/30/2020	Deposit	-SPLIT-	\$ 1,535.40
Deposit	10/31/2020	Interest	340.100 · Interest Earnings	\$ 15.59
<b>Oct 18 - Nov 14 '20</b>				<b>\$ 1,550.99</b>

**Borough of Nesquehoning - SOM Fund**

**Deposit Detail**

**As of November 14, 2020**

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<b>Oct 18 - Nov 14 '20</b>				
Deposit	10/21/2020	Deposit	-SPLIT-	\$ 8,097.06
Deposit	10/30/2020	Deposit	-SPLIT-	\$ 48,104.90
Deposit	10/31/2020	Interest	340.100 · Interest Earnings	\$ 20.29
Deposit	11/02/2020	Deposit	-SPLIT-	\$ 300.37
<b>Oct 18 - Nov 14 '20</b>				<b>\$ 56,522.62</b>

**Borough of Nesquehoning - Sports Complex Fund**

**Deposit Detail**

**As of November 14, 2020**

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
<b>Oct 18 - Nov 14 '20</b>				
Deposit	10/30/2020	Deposit	-SPLIT-	\$ 263.78
Deposit	10/31/2020	Interest	340.100 · Interest Income	\$ 5.30
<b>Oct 18 - Nov 14 '20</b>				<b>\$ 269.08</b>

MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL  
Wednesday November 18, 2020 at 6:00 p.m., Borough Office

**COMMITTEE REPORTS**

**1. PUBLIC  
SAFETY:**

**ROSEMARY POREMBO, CHAIRWOMAN; LOUIS PAUL, CO-CHAIRMAN;  
DAVID HAWK**

President Hawk stated how they were still trying to schedule a Public Safety Committee Meeting.

- Fire Department Summary Report – October 2020

President Hawk stated that there were 13 calls for the month of October 2020. He stated that there were a total of 118 calls for 2020.

Councilman Paul stated how he had contacted the maintenance department at the Panther Valley School District concerning the installation of a blinking light at the Elementary School. He stated how they were trying to figure out where to place it.

❖ **MAYOR'S REPORT/  
COG REPORT**

- **Crossing Guard Applications (3)**

Mayor Kitchko stated how they were short one crossing guard at Mermon Street/Coal Street, but they could also use that crossing guard as an alternate. He stated how they would discuss it at the Public Safety Committee Meeting and come back to Council with a recommendation at their next meeting.

- **Part-time Police Officers Applications (3)**

Mayor Kitchko stated about hiring one or two of the part-time police officers, who will be graduating on November 20, 2020. He stated how he would like to get them started riding along with Officer Wuttke. Councilman Radocha questioned the pay rate. Mayor Kitchko stated "\$15.00 - \$16.00 per hour". Councilman Jacobs stated how he thought that they were getting carried away with the starting rate.

**Councilman Paul moved and Councilwoman Fox seconded to hire two part-time police officers from the three applications received, to be determined by Mayor Kitchko and Chief Smith on a probationary period. All voted yes. Motion passed.**

- **Un-used time off – Full-time police officers**

Mayor Kitchko stated how the full-time officers were requesting to carry over their un-used time off. Councilman Jacobs stated how they will have to give them a time limit to use their time off, if they were going to allow them to carry over their time. Councilwoman Fox asked if they will get paid the new rate, if they carry their time over to 2021. Councilman Jacobs stated how they should get the 2020 rate for their carried time off. He stated that at the beginning of the year, three of the full-time officers will get five more weeks of vacation time, because they were there for 20 years. Councilman Jacobs stated how they have to make sure that they were using their time next year. President Hawk stated how he agreed with paying them the 2020 rate for their time carried over. He stated how they also have to give them a time limit to use their carried over time off. Councilwoman Fox stated how she thought that when they hired the fifth full-time officer, it was supposed to take care of the issue of overtime/covering shifts.

## MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday November 18, 2020 at 6:00 p.m., Borough Office

President Hawk stated how they were not able to put it off until the December meeting, because of the officers taking some time off over the next month. He stated how they could approve the carry over, but wait until December to determine the pay rate and the time frame. Solicitor Yurchak stated how he would recommend that they stick to the 40 hours that was in their contract. Councilman Radocha stated about past practice. He asked if they wanted to buy back time. Councilman Jacobs stated how there was not money to buy back all of their time. He stated how they have five full-time officers and that they should be able to work it out somehow. Councilman Paul stated how they should stick to the contract, either use it or lose it.

**Councilman Paul moved and Councilman Radocha seconded to not grant the police any carry over beyond the 40 hours according to the contract.**

Councilman Jacobs asked who was going to cover the Borough if they all took their time off. Councilman Radocha asked if they had to give prior notice when requesting vacation time. Councilman Jacobs stated how he thought that it was 30 days. Councilman Paul stated how he was only going by the contract. Councilwoman Fox stated about the increase in wages in January.

**Councilman Paul amended his motion to work things out with the full-time officers; either a buy back or a carry over, once they used as much time as they could in 2020. Councilman Radocha amended his second. All voted yes. Motion passed.**

- **Detective Position**

Mayor Kitchko stated about extending the probation period for the detective position, because 3 months; during the pandemic, was hard for them to evaluate if there was a savings.

**Councilman Paul moved and Councilwoman Fox seconded to extend the evaluation period for the detective position until June 1, 2021. All voted yes. Motion passed.**

Councilman Jacobs stated how they had taken the 5<sup>th</sup> full-time officer out of the rotation, which was going to complicate everything.

Mayor Kitchko stated how the COG Meeting was the following Tuesday. He stated how they had discussed in their workshop meeting, the high cost of insurance on the street sweeper, which was through PIRMA.

Mayor Kitchko stated how he had ordered a sprayer and a bottle of solution from Aspire .....??/ for the police department.

### ❖ POLICE REPORT

- September/October 2020 Police Report

(A copy was placed in the communications folder)

Mayor Kitchko stated that there was a total of \$3,858.12 fine money received for September/October 2020, 50 citations issued (35 traffic and 15 non-traffic), 403 total incidents reported and 2,910 miles driven or on patrol.

MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday November 18, 2020 at 6:00 p.m., Borough Office

- **Purchase new multi-purpose color printer (police) - \$2,770.00**

**Councilman Jacobs moved and Councilwoman Fox seconded to ratify the actions of purchasing a color printer from Topps Business Solutions for the Police Department at a cost of \$2,770.00. All voted yes. Motion passed.**

- **Handicap Parking Application – David Leslie – 11. W. Columbus Avenue**

**Councilman Paul moved and Councilwoman Fox seconded to approve the Handicap parking spot for David Leslie at 11 W. Columbus Avenue. All voted yes. Motion passed.**

Councilman Jacobs stated about reviewing the Burning Ordinance because of the smoke nuisance. Mr. McArdle stated that the intent of the ordinance was to prevent the overwhelming kind of smoke, because they were having residents who would fill a block with smoke from just a small campfire. He stated how fire pits were allowed in the ordinance. Councilwoman Fox stated how Mr. Burns needed to call the police when he was having an issue with smoke. Councilman Paul stated how it sounded more like it was a civil matter and they should take it to court with the Borough not getting involved.

❖ **CIVIL SERVICE COMMISSION**

No report.

❖ **HOUSING & CODE ENFORCEMENT OFFICER'S REPORT**

- Gene Kennedy - Zoning Report October 2020
- **Zoning Officer Printer**

**Councilman Jacobs moved and Councilwoman Fox seconded to purchase a new printer for the Zoning Officer. All voted yes. Motion passed.**

❖ **EMERGENCY MANAGEMENT REPORT**

No report.

Councilwoman Fox stated that she wanted to thank the fire companies for their quick response to the high CO reading at the Meed's Church.

**Councilman Jacobs moved and Councilwoman Fox seconded to accept the Public Safety Committee Report, which includes the Mayor/COG Report, Police Report, Civil Service Report, Housing & Code Report and Emergency Management Report. All voted yes. Motion passed.**

**2. STREETS**

**MICHAEL RADOCHA, CHAIRMAN; LOUIS PAUL, CO-CHAIRMAN;  
FRANK JACOBS**

Councilman Jacobs stated about business vehicles being parked on the Borough streets. He stated how the vehicles were taking up multiple parking spaces. Councilman Radocha stated how those vehicles were also not being moved regularly.

Councilwoman Fox asked if the code complaints had been taken care of. Susan Bamford stated how the sewer issues were given to Tim Dow and that he has been in contact with the property owners.

## MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday November 18, 2020 at 6:00 p.m., Borough Office

Councilman Radocha stated how the sewer issues were inside the homes. He stated how Mr. Pilla was responsible for the main sewer line and not the laterals or sewer plumbing inside of homes. Councilwoman Fox stated how Mr. Pilla should not be getting involved in the sewer complaints. Councilman Jacobs stated how they could also not control the number of people living in a home either. President Hawk stated that with the complaints for the sewer, he agrees. He stated how Mr. Pilla would need to investigate, but once it was determined that it was not a Borough issue, he needed to be kept out of it. President Hawk stated that with the number of people living in a home, if it was a landlord/tenant situation, it was between them; if it was an owner/occupied situation, the Borough had nothing to say. He stated that the one with the dog dirt should have been turned over to Tim Dow.

Councilman Radocha stated how the Borough crew did not tar as much as he would have liked, because they were having issues with the tar buggy. He stated how they were told about getting the Christmas lights up before Thanksgiving. Councilman Radocha stated about the flags, the line painting, picking up the boxes at the office and replace of the damaged battery box.

- **Award 2020 Road Material Bids**

**Councilman Radocha moved and Councilman Paul seconded to approve the 2020 Road Material Bids as follows:**

- **Lehigh Asphalt – Type A sand at a bid price of \$17.85 per ton FOB Plant & \$23.65 delivered.**
- **Lehigh Asphalt – Base 25.0mm at a bid price of \$49.85 per ton FOB Plant**
- **New Enterprise – Base 25.0mm at a bid price of \$52.70 delivered.**
- **Lehigh Asphalt – Wearing 19.0mm at a bid price of \$53.95 per ton FOB Plant**
- **New Enterprise – Wearing 19.0mm at a bid price of \$56.50 delivered.**
- **Lehigh Asphalt – Wearing 9.5mm at a bid price of \$56.85 per ton FOB Plant**
- **New Enterprise – Wearing 9.5mm at a bid price of \$64.40 delivered.**
- **Lehigh Asphalt – #57 (2B Stone) at a bid price of \$13.25 per ton FOB plant & \$19.25 delivered.**
- **Lehigh Asphalt – 2A (Modified) at a bid price of \$11.25 per ton FOB Plant & \$17.25 delivered.**
- **Lehigh Asphalt – #3 Stone at a bid price of \$13.25 per ton FOB Plant & \$19.25 delivered.**
- **Lehigh Asphalt – #4 Stone at a bid price of \$13.25 per ton FOB Plant & \$19.25 delivered.**
- **New Enterprise – Cold patch at a bid price of \$136.00 per ton FOB Plant & \$144.70 delivered.**

**All voted yes. Motion passed.**

Councilman Radocha stated to Councilman Paul how they would get quotes in February/March to tar and chip one or two roads.

### **3. SEWER**

**MARY FOX, CHAIRWOMAN; FRANK JACOBS, CO- CHAIRMAN;  
MICHAEL RADOCHA**

- **October 2020 Sewer/Sanitation Adjustment Report**

**Councilwoman Fox moved and Councilman Jacobs seconded to approve the August 2020 Sewer/Sanitation adjustment report. All voted yes. Motion passed.**

MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday November 18, 2020 at 6:00 p.m., Borough Office

- **2021 Sewer Budget**

**Councilwoman Fox moved and Councilman Jacobs seconded to adopt the 2021 Sewer Budget with no rate increase. All voted yes. Motion passed.**

Councilwoman Fox stated how Eastern Environmental was working on Unit #2. She stated how the new patches were a different color, so they could see if the patches fail.

**4. BUILDINGS      GEORGE SABOL III, CHAIRMAN; MICHAEL RADOCHA; CO-CHAIRMAN; FRANK JACOBS**

Councilman Radocha stated about the material that they were holding at the Borough garage for the shed in the New Columbus Park. He stated how they were still waiting on the prints for the shed. Councilman Radocha stated how they would also need the prints for the building permit/inspections. President Hawk stated how he would get in contact with Councilman Sabol about getting the plans for the shed.

**5. SANITATION      LOUIS PAUL, CHAIRMAN; ROSEMARY POREMBO, CO-CHAIRMAN; MARY FOX**

- Sanitation Truck – Broken hydraulic line

Councilman Paul stated about a containment area for multi-unit complexes for the garbage. Solicitor Yurchak stated how he would look into it.

**6. RECREATION      GEORGE SABOL III, CHAIRMAN; MARY FOX, CO-CHAIRWOMAN; DAVID HAWK**

Councilwoman Fox stated how she did not hear back from the engineer concerning Johnson Park. Councilman Paul stated how he had given them all his ideas. President Hawk state dhow they would still have to contact Barry Isett/DCED to see if they would be able to realize the change under the grant (change the scope of the project).

President Hawk stated how the next Recreation Commission Meeting was scheduled for Monday, December 7<sup>th</sup> at 7:00 p.m. Councilwoman Fox stated how she had talked to Pam Zlock about the Cares Act through the County. She stated how they might have been able to file the paperwork to recoup some of the rental money they lost during COVID. President Hawk stated how they were still going to hold a scaled back Christmas party for the kids on Sunday, December 13<sup>th</sup>. Councilwoman Fox stated how she did not think that it would be a good idea. Solicitor Yurchak stated how the Carbon County Courts canceled hearings for the next two weeks. He stated how the schools were also going virtual shortly.

**7. BUDGET/ FINANCE      ROSEMARY POREMBO, CHAIRWOMAN; FRANK JACOBS CO-CHAIRMAN; DAVID HAWK**

- Kirk, Summa & Co., LLP - Borough Of Nesquehoning 2019 Financial Statements

**Councilman Jacobs moved and Councilman Radocha seconded to accept the 2019 Financial Statements from the auditors. All voted yes. Motion passed.**



MINUTES FOR REGULAR MEETING OF NESQUEHONING BOROUGH COUNCIL

Wednesday November 18, 2020 at 6:00 p.m., Borough Office

- **Tentative Adoption 2020 General Fund, Fire Truck Fund, & Sports Complex Fund Budgets**

Councilman Jacobs stated about the tentative adoption of the 2021 budgets; General Fund, Fire Truck Fund and Sports Complex Fund. President Hawk stated how they were looking anywhere from a 1/2 mill to 1 mill increase. He stated how the current budget was with a 3/4 mill increase. Councilman Jacobs stated how they did put a little more into the Fire Truck Fund and the Sports Complex Fund.

**Councilman Jacobs moved and President Hawk seconded to tentatively adopt the 2021 budgets for the General Fund, the Fire Truck Fund and the Sports Complex Fund. All voted yes. Motion passed.**

Councilman Jacobs stated how they will have to adopt the final budgets in December.

**8. PERSONNEL/ SAFETY      MARY FOX, CHAIRWOMAN; ROSEMARY POREMBO; CO-CHAIRWOMAN; FRANK JACOBS**

- **Health Insurance – Broker / Plan**

**Councilwoman Fox moved and Councilman Radocha seconded to name Joe Pilla, ETA Benefits as their Health Insurance Broker and to change their Health Insurance plan from Platinum 2 to Platinum 11. All voted yes. Motion passed.**

Councilman Jacobs stated how they were still bound by the contracts.

**Councilman Jacobs moved and Councilman Radocha seconded to approve all Committee Reports. All voted yes. Motion passed.**

**NEW BUSINESS**

No new business.

**OLD BUSINESS**

Councilwoman Fox asked if they had any interest on the property in New Columbus. Councilman Paul stated how he had a few questions. Councilman Radocha asked if they had sold the guns. Mayor Kitchko stated “no”. He stated how they President Hawk and Secretary/Treasurer Ahner will have to set a date for the transfers. Councilman Radocha asked if they sold the Fire Truck. Councilman Jacobs stated how they did not hear anything.

**ADJOURNMENT**

**Councilman Jacobs moved and Councilman Radocha seconded to adjourn the meeting. All voted yes. Meeting adjourned at 7:40 p.m.**

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RoniSue Ahner  
Secretary/Treasurer